

**STATE OF WISCONSIN  
DEPARTMENT OF EMPLOYEE TRUST FUNDS  
801 West Badger Road  
Madison, WI 53702**

**CORRESPONDENCE MEMORANDUM**

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**DATE:** October 8, 2002

**TO:** Group Insurance Board

**FROM:** Dawn Duren  
Board Liaison

**SUBJECT:** 2003 Meeting Dates

Listed below are proposed meeting dates for 2003:

Tuesday, February 18, 2003  
Tuesday, April 8, 2003  
Tuesday, June 3, 2003  
Tuesday, August 26, 2003  
Tuesday, November 18, 2003

Please check your schedules to determine if these dates will be convenient for you, as we would like you to approve these dates at the Board meeting on November 19, 2002. You will receive information on specific times and meeting locations prior to each meeting.

If you have questions regarding this schedule or suggestions for future meeting accommodations, please feel free to contact me at (608) 264-8329.