

This item is informational only for the JI meeting and will be an action item for the TR, WR and ETF meetings.

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**STATE OF WISCONSIN
DEPARTMENT OF EMPLOYEE TRUST FUNDS
801 West Badger Road
Madison, WI 53702**

CORRESPONDENCE MEMORANDUM

DATE: December 10, 2002

TO: Employee Trust Funds Board
Teachers Retirement Board
Wisconsin Retirement Board

FROM: Christina Licari, Board Liaison

SUBJECT: March 2003 Meeting Dates

In order to be consistent with contractual arrangements made with our meeting space provider, the Sheraton Madison Hotel, we find a need to change the March 2003, meeting dates as follows:

Previously approved dates: March 20-21, 2003 (Sheraton Madison Hotel)

Proposed new dates: March 13-14, 2003 (Sheraton Madison Hotel)

We ask that each Board, in their respective meetings, take action to modify the meeting dates as proposed by staff.

Thank you.