

**STATE OF WISCONSIN
DEPARTMENT OF EMPLOYEE TRUST FUNDS
801 West Badger Road
Madison, WI 53702**

CORRESPONDENCE MEMORANDUM

DATE: January 15, 2003

TO: Deferred Compensation Board Members

FROM: Pam Henning, Director
Office of Strategic Services

SUBJECT: Wisconsin Plan and Trust Document Amendments

Staff recommends the Board approve two amendments to the Wisconsin Plan and Trust Document to incorporate the excessive trading policy statement adopted by the Board at the November 12, 2002, meeting. This amendment permits excessive trading restrictions to be imposed by the investment companies offering investment options through the Plan. Staff recommends that this amendment be effective January 23, 2003, upon approval by the Board. The proposed amendment is detailed below.

Proposed Amendments:

ARTICLE II., 2.03(a)

The PARTICIPANT may revoke his election to participate and may amend the amount of DEFERRED COMPENSATION by filing with the ADMINISTRATOR a revocation or amendment according to the procedural manner established by the ADMINISTRATOR. In addition, the PARTICIPANT may amend his investment specification in the procedural manner established by the ADMINISTRATOR. Any amendment that increases the amount of DEFERRED COMPENSATION for any pay period shall be effective only if an agreement providing for such additional amount is entered into before the beginning of the month in which the pay period commences. Any revocation or amendment of the amount of DEFERRED COMPENSATION shall be effective prospectively only. Any change in the PARTICIPANT'S investment specification by the PARTICIPANT, whether it applies to amounts previously deferred or amounts to be deferred in the future, shall be effective prospectively only, subject to the underlying restrictions and limitations of the investment option to which, or from which, a change is made, effective on a date consistent with the rules and specifications of the PLAN. Such specifications are available from the ADMINISTRATOR upon request.

ARTICLE II., 2.03(b)

After the death of the PARTICIPANT, his BENEFICIARY shall have the right to amend the PARTICIPANT'S, or the BENEFICIARY'S own, investment specification by filing with the ADMINISTRATOR an amendment according to the procedural manner established by the ADMINISTRATOR. Any change in an investment specification by a BENEFICIARY shall be subject to the underlying restrictions and limitations of the investment option to which, or from which, a change is made and effective on a date consistent with the rules and specifications of the PLAN.