

Board	Mtg Date	Item #
GIB	4/08/2003	5

**STATE OF WISCONSIN
DEPARTMENT OF EMPLOYEE TRUST FUNDS
801 West Badger Road
Madison, WI 53702**

CORRESPONDENCE MEMORANDUM

DATE: March 20, 2003
TO: Group Insurance Board
FROM: Arlene Larson, Manager, Self-Insured Health Plans
RE: Establishment of Dual-Choice Enrollment Period

The Board annually establishes the dates of the Dual-Choice Enrollment period.

Staff recommends setting October 6 – 24, 2003 as the Dual-Choice Enrollment period for coverage effective on January 1, 2004.

For the past several years staff has recommended delaying the start of the Dual-Choice Enrollment period by one week (October 8 – 26, 2001, October 7 – 25, 2002) to allow ample time to complete the printing and mailing of the *It's Your Choice* books. This also ensures that plans are able to print the provider directories needed by participants making their Dual-Choice Enrollment decisions. Several of the larger state agencies, including the UW, have expressed a desire to keep this later schedule.