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CORRESPONDENCE MEMORANDUM

DATE: October 11, 2004
TO: Group Insurance Board
FROM: Audrey Koehn, Director
Disability Programs Bureau
SUBJECT: Status Update: Implementation of new Income Continuation Insurance (ICI)
Supplemental Coverage provisions.

This memo is to update the Board on staff's progress in implementing the new ICI supplemental coverage provisions that provide increased maximum benefits for the State and Local ICI plans. The supplemental coverage is optional and employees who choose this pay the full premium for the additional benefit. This memo is for informational purposes only.

The Department established an ICI Supplemental Workgroup consisting of representatives from Department of Administration, Central Payroll, University of Wisconsin (UW) System Administration, UW Hospital and Clinics, the Legislature, Broadspire, and staff from the affected operational areas of the Department.

This workgroup developed an implementation plan that covered enrollment, premium collection, employer and employee communications, taxability issues, and training of staff at Broadspire. Based on this plan, the following are the key dates for implementation:

- Letters to eligible employees January 31, 2005
- Enrollment period February 21 – March 11, 2005
- Effective Date of supplemental coverage April 1, 2005

The necessary changes to implement the new supplemental coverage are included in the amendments to the plan and administrative services contract that will be considered by the Board under the accompanying agenda item.

Reviewed and approved by Tom Korpady, Division of Insurance Services.

Signature

Date

Board	Mtg Date	Item #
GIB	11/16/2004	2