

MINUTES OF MEETING
STATE OF WISCONSIN
WISCONSIN RETIREMENT BOARD

Thursday, December 9, 2004

Sheraton Madison Hotel
706 John Nolen Drive
Madison, Wisconsin

BOARD PRESENT: Marilyn Wigdahl, Chair
John Brown, Vice Chair
Ted Bauer
John David
Rick Gale
Jorge Gomez
Wayne Koessl
Herbert Stinski
Mary VonRuden

BOARD NOT PRESENT: Jefferson Davis, Secretary

PARTICIPATING ETF STAFF: Eric Stanchfield, Secretary
Dave Stella, Deputy Secretary
Jean Gilding, Deputy Administrator, Division of Retirement Services
Deborah Budzisz, Board Liaison
Audrey Koehn, Director, Disability Programs Bureau
Christina Licari, Board Liaison
Robert Weber, Chief Legal Counsel

OTHERS PRESENT: None

Marilyn Wigdahl, Chair, called the meeting to order at 1:32 p.m.

CONSIDERATION OF PREVIOUS MEETING MINUTES

Motion: Mr. Brown moved approval of the minutes of the September 16, 2004, meeting. Mr. Koessl seconded the motion, which passed without objection on a voice vote.

2006 MEETING DATES

Mr. Stella discussed possible 2006 meeting dates. Staff are beginning the procurement process and would like input from the individual Boards prior to contracting with a conference site. The meeting dates preferred by the Wisconsin Retirement Board are:

Thursday, Friday	March 30-31, 2006
Thursday, Friday	June 22-23, 2006
Thursday, Friday	September 21-22 or 28-29, 2006
Thursday, Friday	December 14-15, 2006

Motion: Mr. Koessler moved approval of staff beginning the procurement process for the preferred 2006 meeting dates. Mr. Brown seconded the motion, which passed without objection on a voice vote.

DISABILITY STATISTICS SUMMARY REPORT

Ms. Koehn reviewed the *WRS Disability Benefit Annuity Statistical Report*. Ms. Koehn noted that current statistics reflect that the most frequent age of non-teacher category disability applicants is 51-55.

ADMINISTRATIVE RULE

Mr. Weber presented a proposed change to the Department's rule-making process, under which a rule will not formally come before the Boards for approval until the Department believes the final draft report is ready to submit to the Legislature.

Motion: Mr. Koessler moved to approve the proposed rule process change. Mr. Brown seconded the motion, which passed without objection on a voice vote.

Mr. Weber presented the final draft report on the new rule regarding the acceptance by the Department of documents received via facsimile and electronic mail. The rule identifies electronic documents as functionally the same as original documents and allows electronic documents to be accepted with no requirement of also submitting an original.

Motion: Mr. David moved to approve the proposed rule and notice of public hearing for publication. Mr. Koessler seconded the motion, which passed without objection on a voice vote.

The Board took a short break at 1:48 p.m.

Mr. Bauer excused himself from the meeting, marking the end of his service on the Wisconsin Retirement Board.

Mr. Gale excused himself from the meeting.

MOTION TO CONVENE IN CLOSED SESSION

Ms. Wigdahl announced that the Wisconsin Retirement Board would convene in closed session, pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (a) for quasi-judicial deliberations. Ms. Licari was invited to remain during the closed session.

Motion: Ms. VonRuden moved to convene in closed session, pursuant to the exemptions contained in Wis. Stat. § 19.85 (1) (a) for quasi-judicial deliberations. Mr. Koessler seconded the motion, which passed on the following roll call vote.

**Members voting aye: J. Brown, J. David, J. Gomez, W. Koessler, H. Stinski,
M. VonRuden, M. Wigdahl**

Members voting nay: none

The Wisconsin Retirement Board convened in closed session at 1:51 p.m. and reconvened in open session at 2:02 p.m.

ANNOUNCEMENT OF ACTION TAKEN ON BUSINESS DELIBERATED DURING CLOSED SESSION

Ms. Wigdahl announced that the Board took the following action during the closed session:

- **Appeal 2004-022-WR.** The Board adopted the hearing examiner's proposed decision with amendments as recommended by counsel.
- **Appeal 99-087-WR.** The Board rejected the hearing examiner's proposed decision and adopted an alternate decision that the 5% assumed rate should be applied, as defined in statute, for the period of the appeal.

ADJOURNMENT

Motion: Mr. Gomez moved adjournment. Mr. Koessl seconded the motion, which passed without objection on a voice vote.

The meeting of the Wisconsin Retirement Board adjourned at 2:03 p.m.

Date Approved: _____

Signed: _____

Jefferson Davis, Secretary
Wisconsin Retirement Board