

Student Status Enrollment/Coverage Change Reference Chart

SITUATION	FORMS REQUIRED AND DUE DATE (IF APPLICABLE)	EFFECTIVE DATE OF COVERAGE
DEPENDENT CHILD TERMINATED FROM SUBSCRIBER'S FAMILY CONTRACT WHEN PLAN FAILS TO RECEIVE STUDENT STATUS LETTER	<p>1. ET-2329 AND one form of documentation of student status</p> <p>Examples:</p> <ul style="list-style-type: none"> • Completed student status letter • Letter from educational institution showing full-time student status • Current semester class schedule, or • Copy of tuition payment receipt showing full-time status. <p>2. There is no due date for these forms; ideally, the forms should be submitted as soon as the subscriber is aware of the termination of the dependent's coverage.</p>	Coverage is re-established back to the date of termination.
INITIAL ENROLLMENT OF SUBSCRIBER INCLUDES DEPENDENT	<p>1. ET-2301 (or ET-2302 for grad assistants)</p> <p>Dependent child is listed as full-time student on enrollment application.</p> <p>2. No other documentation supporting student status is required at the time of enrollment.</p> <p>3. Due date determined by subscribers' eligibility</p>	Same date subscriber's coverage begins.
PROSPECTIVELY ADDING A PREVIOUSLY COVERED DEPENDENT TO EXISTING CONTRACT	<p>1. ET-2329 if subscriber currently has family coverage.</p> <p>2. ET-2301 (or ET-2302) for single coverage changing to family coverage.</p> <p>3. Enrollment Application due within 30 days of uninsured dependent's enrollment (date classes begin) as full-time student.</p> <p>(Note: Dependent must be unmarried and otherwise eligible, i.e., meet support and maintenance requirements.)</p> <p>4. No other documentation supporting student status is required at the time of this enrollment.</p>	<p>If within 30 days, coverage is effective the date eligibility was regained.</p> <p>After 30 days following student enrollment, where family coverage is in place, the dependent coverage becomes <u>retroactive coverage</u> and documentation of student status is required.</p> <p>After 30 days following student enrollment, when moving from single to family coverage, changing to the standard plan w/180 day waiting period for pre-existing conditions prospectively is the only alternative.</p>

SITUATION	FORMS REQUIRED AND DUE DATE (IF APPLICABLE)	EFFECTIVE DATE OF COVERAGE
<p>RETROACTIVELY ADDING PREVIOUSLY COVERED DEPENDENT, WHO SHOULD NOT HAVE BEEN TERMINATED FROM CONTRACT, TO EXISTING CONTRACT</p> <p>SUBSCRIBER CLAIMS DEPENDENT COVERAGE WAS TERMINATED IN ERROR and DEPENDENT NEVER LOST FULL-TIME STUDENT STATUS.</p>	<p>1. ET-2329 using date retroactive to the date coverage was terminated AND one form of documentation supporting student status Examples: .</p> <ul style="list-style-type: none"> • Completed student status letter • Letter from educational institution showing full-time student status • Current semester class schedule, or • Copy of tuition payment receipt showing full-time status. <p>2. There is no due date for these forms; ideally, the forms should be submitted as soon as the subscriber is aware of the termination of the dependent's coverage.</p>	<p>Coverage is re-established back to the date of termination.</p>
<p>PROSPECTIVELY ADDING DEPENDENT WHO WAS NOT PREVIOUSLY COVERED ON SUBSCRIBER'S CONTRACT TO EXISTING CONTRACT</p>	<p>1. ET-2329 if subscriber currently has family coverage.</p> <p>2. ET-2301 (or ET-2302) for single coverage changing to family coverage.</p> <p>3. Enrollment Application due within 30 days of uninsured dependent's enrollment (date classes begin) as full-time student.</p> <p>(Note: Dependent must be unmarried and otherwise eligible, i.e., meet support and maintenance requirements.)</p> <p>No other documentation supporting student status is required at the time of this enrollment.</p>	<p>If within 30 days, coverage is effective the date eligibility was regained.</p> <p>After 30 days following student enrollment, where family coverage is in place, the dependent coverage becomes <u>retroactive coverage</u> and documentation of student status is required.</p> <p>After 30 days following student enrollment, when moving from single to family coverage, changing to the standard plan w/180 day waiting period for pre-existing conditions prospectively is the only alternative.</p>